



Implementation Manual

Test Environment

Version 1.0.1

Customer Service Center

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1. Objectives

This material aims to demonstrate the main points to be observed and followed to use the CNAB Test Environment on the BTG Pactual Empresas portal.

By following the guidelines defined in this material, you will be able to send files, interpret results and download return files.

1.1 Prerequisites

To use the CNAB Test Environment, it is necessary to have access to the Empresas Portal. If you do not have access enabled, contact the representative responsible for your account.

A pre-configured Layout is also required, which can be done directly on the platform, also in the CNAB Transmissions area, next to the area where the CNAB Test Environment is located.

1.2 Questions

In case of questions regarding this or any other subject related to File Transmission, our team is available through the email implantacaoempresas@btgpactual.com, during business hours.

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2. Access the Test Environment

Below is the step-by-step guide on how to find, configure and use the Test Environment. However, it is necessary to already have at least one layout registered.

2.1 Login

Log in to the platform normally, using your username and password.

A login form with two tabs: 'Acesso com CPF' (selected) and 'Acesso com Usuário'. It contains input fields for 'CPF' (with placeholder 'Informe seu CPF') and 'Senha numérica' (with placeholder 'Digite sua senha' and an eye icon). Below the password field is a link 'Esqueceu sua senha?'. There are two buttons: a blue 'Acessar a plataforma' button and a white 'Criar conta' button. At the bottom, there is a link 'Dúvidas frequentes' and two links: 'Políticas de Privacidade' and 'Termos e Políticas'.

2.2 Company

Select the company to which you will send your files in the Production Environment.



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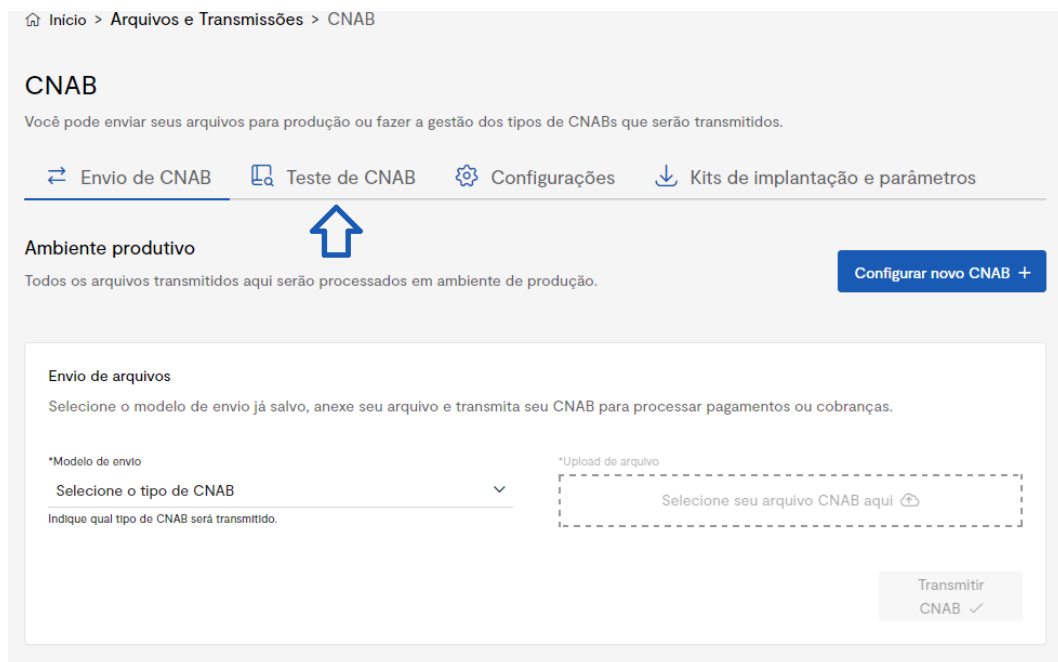
2.3 Menu

Locate the CNAB Transmission menu in the sidebar and click on the link to access the Transmissions area.



2.4 Test Environment

After entering the CNAB Transmission page, select the correct tab and the test environment will be available for use.

A screenshot of the CNAB Transmission page. The breadcrumb trail is 'Início > Arquivos e Transmissões > CNAB'. The page title is 'CNAB'. Below the title is a description: 'Você pode enviar seus arquivos para produção ou fazer a gestão dos tipos de CNABs que serão transmitidos.' There are four tabs: 'Envio de CNAB' (selected), 'Teste de CNAB', 'Configurações', and 'Kits de implantação e parâmetros'. Below the tabs is a section titled 'Ambiente produtivo' with a blue arrow pointing up. The text says 'Todos os arquivos transmitidos aqui serão processados em ambiente de produção.' and there is a button 'Configurar novo CNAB +'. Below this is a form titled 'Envio de arquivos' with the instruction 'Selecione o modelo de envio já salvo, anexe seu arquivo e transmita seu CNAB para processar pagamentos ou cobranças.' The form has two main sections: '*Modelo de envio' with a dropdown menu labeled 'Selecione o tipo de CNAB' and a note 'Indique qual tipo de CNAB será transmitido.', and '*Upload de arquivo' with a dashed box containing the text 'Selecione seu arquivo CNAB aqui' and a file upload icon. At the bottom right of the form is a button 'Transmitir CNAB ✓'.

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The Test Environment is intended exclusively for file validation. The operations present in the files will not be executed. The focus is to evaluate the structure and validity of the data, ensuring they are in compliance with the configured layout specification. The system will validate up to 50 operations per file, with the excess being discarded.



3. File Validation

File validation is an essential process to ensure that the imported data is in the correct format and follows the specifications of the selected layout.

3.1 Layout Selection

To select the layout, click on "Selecione o modelo de envio", and then select one of the options presented (the options may vary according to what you previously registered).

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[Envio de CNAB](#) [Teste de CNAB](#) [Modelos de Envio](#) [Kits de implantação e parâmetros](#)

Os arquivos de remessas enviados por aqui estão em ambiente de teste, limitado a 50 operações por arquivo. Após a validação, os arquivos poderão ser enviados pela seção de envio de CNAB no "Ambiente Produtivo".

Teste de CNAB

Selecione o modelo de envio já salvo, anexe seu arquivo e teste o seu CNAB.

Selecione o modelo de envio

Pagamento - Febraban - 240

Cobrança - Febraban - 240

*Upload de arquivo

Anexar CNAB

Dúvidas? Entre em contato pelo e-mail implantacaoempresas@btgpactual.com

Testar CNAB

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3.2 Select File

The next step is to select the file that will be validated and ensure the file has the ".rem" or ".txt" extension.

To perform the submission, you just need to click on the "Testar CNAB" button, and the file will be sent to the system for analysis.

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3.3 Results

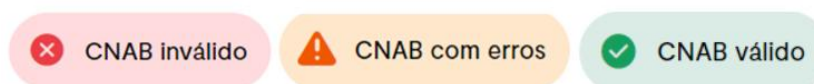
Once the file is selected, the validation system will process it according to the chosen layout. The validation result will be presented with the following information:

Validation Status	Indicates the status of your file, can appear in three different statuses (CNAB válido, CNAB com erros, CNAB inválido)
Erros	If the file has errors, a file with the errors present in the file will be made available
Return file	Valid files or files with errors will have a return file made available, so that you can also test the return file flow

This process ensures that the imported data is correct and ready for use, minimizing the risk of future problems due to invalid or poorly formatted data.

3.3.1 File Status

A file can have one of three final statuses:



CNAB válido	The file passed all validations and none of the operations present have errors
CNAB com erros	The file passed all validations, however, at least one of the operations is invalid for complete file processing
CNAB inválido	The file was not processed, as it has errors that prevent complete file validation

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3.3.2 Return File

Return files will be generated a few minutes after processing the files submitted for validation. The return file name will be similar to the original file name sent, making it easier to identify the origin of the return.

The generated files will be displayed in the same table, along with the inbound files sent. To download them, simply click on the "•••" icon in the "Ações" column, and then on the "Baixar arquivo" option.

Histórico de arquivos no ambiente de testes					
Arquivo	CNAB	Status	Data	Downlo...	Ações
ARQUIVO-TESTE-PAGAMENTO-202405284055.ret Pagamento - 240 posições	Pagamento Retorno ↓	 CNAB válido	28/05/2024 11:40:56	—	...
ARQUIVO-TESTE-PAGAMENTO.rem Pagamento - 240 posições	Pagamento Remessa ↑	 CNAB válido	28/05/2024 11:36:59	—	...

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